



ENVIRONMENTAL, HEALTH, AND SAFETY

INSPECTION REPORT

INSPECTION CONDUCTED AT

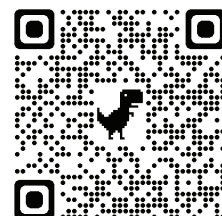
ABC WINDOWS

500 Pane Street
Irvine, CA 92610

CONDUCTED BY

Jon Haverkamp, CHST
Safety Specialist
01/13/2025

Prepared in accordance and in compliance with California General Industry Safety Order 3203, requirements, current reference sources, and accepted industrial safety and health principles and practices. They reflect the operating and working conditions noted on the day(s) of service(s) and relate only to those conditions specifically discussed herein.



Audit

160 / 209 (76.56%)

Is a copy of the Injury Illness Prevention Program available for all employees to review?

Yes

It's a City Wide Program and it's available on the employee website under the human resources tab.

Are safety meetings held on a regular basis and documented to include the topic(s) addressed, date and attendance?

Yes

Dept. wide safety meetings are held every month and then weekly tailgate meetings occur – Administrative Assistant documents all meetings and maintains these documents.

Is the Summary of Work-Related Injuries and Illnesses (OSHA Form 300A) posted during the months of February, March and April?

Yes

Are employee medical records and records of employee exposure to hazardous substances or harmful physical agents up-to-date and in compliance with current OSHA standards?

Yes

Employee Records are kept on shared file

Are occupational injuries or illnesses, except minor injuries requiring only first aid, recorded as required on the OSHA 300 log?

Yes

Are employee training records kept and accessible for review by employees, as required by OSHA standards?

No

Is there an active safety culture at this location?

Yes

Is there a safety committee or group made up of management and labor representatives that meets regularly and reports in writing on its activities?

No

Do you have a working procedure to handle in-house employee complaints regarding safety and health?

No

Are your employees advised of efforts and accomplishments of the safety and health program made to ensure they will have a workplace that is safe and healthful?

Yes

The city is very upfront with employees on what's happening. Give them evaluations where they are allowed to fill out what they would like to see improvements on and provide feedback

Have you considered incentives for employees or workgroups who excel in reducing workplace injury/illnesses?

No

Is there a hospital, clinic, or infirmary for medical care near your workplace or is at least one employee on each shift currently qualified to render first aid?

Yes

Most employees are CPR First Aid trained. They are coming up on their recertification date.

Have all employees who are expected to respond to medical emergencies as part of their job responsibilities received first aid training; had hepatitis B vaccination made available to them; had appropriate training on procedures to protect them from bloodborne pathogens, including universal precautions; and have available and understand how to use appropriate PPE to protect against exposure to bloodborne diseases?*	N/A
If employees have had an exposure incident involving bloodborne pathogens, was an immediate post-exposure medical evaluation and follow-up provided?	N/A
Are emergency phone numbers posted?	Yes
Are medical personnel readily available for advice and consultation on matters of employees' health?	N/A
Are fully supplied first aid kits easily accessible to each work area, periodically inspected and replenished as needed?	Yes
Is there an eye-wash station or sink available for quick drenching or flushing of the eyes and body in areas where corrosive liquids or materials are handled?	Yes
    <p>Photo 1 Photo 2 Photo 3 Photo 4</p>	
Has a written fire prevention plan been established?	No
Are employees aware of the fire hazards associated with processes and materials to which they may be exposed?	Yes
Is the local fire department well acquainted with your location, industry, and specific hazards?	Yes
Are emergency exits clearly marked and illuminated?	Yes
Are fire doors and shutters unobstructed and protected against obstructions?	Yes
Are sprinkler heads protected by metal guards if exposed to potential physical damage?	N/A
Is proper clearance maintained below sprinkler heads?	Yes
Are portable fire extinguishers provided in adequate	No

number and type and mounted in readily accessible locations?

Extinguishers are sufficient quantity but not mounted.

Are extinguishers free from obstructions or blockage?

Yes

Are fire extinguishers regularly inspected and the inspections recorded?

No

Building R1 , 2, 3 need monthly extinguisher inspection



Photo 5



Photo 6

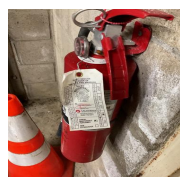


Photo 7



Photo 8

Are employees periodically instructed in the use of fire extinguishers and fire protection procedures?

No

Has the employer determined whether hazards that require the use of PPE (e.g., head, eye, face, hand, or foot protection) are present or are likely to be present?

No

Have both the employer and the employees been trained on PPE procedures, i.e., what PPE is necessary for job tasks, when workers need it, and how to properly wear and adjust it?

No

They have access to PPE but lack hazard assessment and training.

Are protective goggles or face shields provided and worn where there is any danger of flying particles, splashing liquids or corrosive materials?

Yes

Are approved safety glasses required to be worn at all times in areas where there is a risk of eye injuries?

Yes

Are employees who wear corrective lenses (glasses or contacts) in workplaces with harmful exposures required to wear only approved safety glasses, protective goggles, or use other medically approved precautionary procedures?

No

May be included in written program.

Is appropriate foot protection required where there is the risk of foot injuries from hot, corrosive, crushing, or penetrating actions?

Yes

Are approved respirators provided when needed and if so is there a written respiratory protection in place? (29 CFR 1910.134) and (CCR Title 8 Sec. 5144)

Yes



Photo 9

Is all PPE maintained in a sanitary condition and ready for use?

Yes



Photo 10

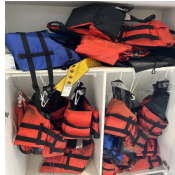


Photo 11

Are food or beverages consumed only in areas where there is no exposure to toxic material, blood, or other potentially infectious materials?

Yes

Are all worksites clean, sanitary and orderly?

Yes

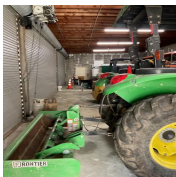


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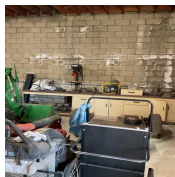


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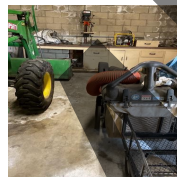


Photo 14

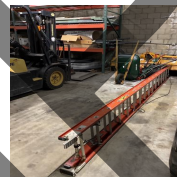


Photo 15

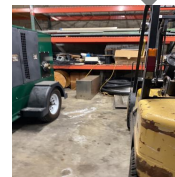


Photo 16



Photo 17

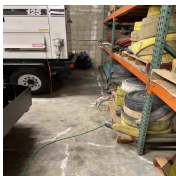


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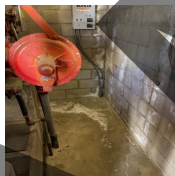


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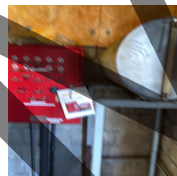


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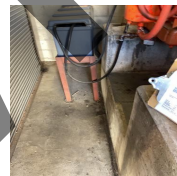


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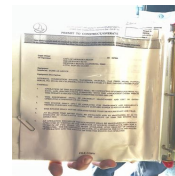


Photo 22



Photo 23



Photo 24

Is food properly stored so as not to attract insects and rodents?

N/A

Are work surfaces kept dry and appropriate means taken to assure the surfaces are slip-resistant?

Yes

Water on the floor but there is a pump operating and the floor has sufficient slip resistance.

Are stairways, aisles, and passageways kept clear and appropriately marked ?




Yes

Are all exits clearly marked?

Yes

Are toilets and washing facilities maintained in a clean and sanitary fashion?	Yes				
Are all work areas adequately illuminated?	Yes				
Does the HVAC system appear to be operating properly?	Yes				
Are walking surfaces free of potential slip, trip, and fall hazards?	Yes				
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Photo 25	Photo 26	Photo 27	Photo 28	Photo 29	Photo 30
Is there safe clearance for walking in aisles where motorized or mechanical handling equipment is operating?	Yes				
Are aisles or walkways that pass near moving or operating machinery or similar operations arranged so employees will not be exposed to potential hazards?	Yes				
Are changes of direction or elevations readily identifiable?	Yes				
Is adequate headroom provided for the entire length of any aisle or walkway?	Yes				
Are standard guardrails provided wherever aisle or walkway surfaces are elevated more than 30 inches above any adjacent floor or the ground?	Yes				
Are bridges provided over conveyors and similar hazards?	N/A				
Are stairways having four or more risers or rising more than 30 inches at least one handrail and a stair rail consisting of a top rail and mid rail along each unprotected edge or side?	Yes				
Are stairs of hollow-pan type treads and landings filled to the top edge of the pan with solid material?	N/A				
Are step risers on stairs uniform from top to bottom?	Yes				
Are steps slip-resistant?	Yes				
Are stairway handrails located between 34 inches and 38 inches above the leading edge of stair treads?	Yes				
Do stairway handrails have at least 3 inches of clearance between the handrails and the wall or surface they are mounted on?	Yes				

Where doors or gates open directly on a stairway, is a platform provided so the swing of the door does not reduce the width of the platform to less than 21 inches (53.34 centimeters)?	N/A
Where stairs or stairways exit directly into any area where vehicles may be operated, are adequate barriers and warnings provided to prevent employees from stepping into the path of traffic?	N/A
Are all exits marked with an exit sign and illuminated by a reliable light source?	No
Are the directions to exits, when not immediately apparent, marked with visible signs?	No
Are exit signs labeled with the word "EXIT" in lettering at least 5 inches high and the stroke of the lettering at least 1/2 inch wide?	No
Are all exits kept free of obstructions?	Yes
Are there sufficient exits to permit prompt escape in case of emergency?	No
A couple of buildings only have a single exit.	
Are all ladders maintained in good condition, joints between steps and side rails tight, all hardware and fittings securely attached, and moveable parts operating freely without binding or undue play?	No
Some stickers missing or not eligible.	
 	
Photo 31	Photo 32
Are non-slip safety feet provided on each metal or rung ladder, and are ladder rungs and steps free of grease and oil?	Yes
Are employees required to face the ladder when ascending or descending?	Yes
Are employees prohibited from using ladders that are broken, have missing steps, rungs, or cleats, broken side rails, or other faulty equipment?	Yes
Are portable metal ladders legibly marked with signs reading "CAUTION - Do Not Use Around Electrical	Yes

Equipment" or equivalent wording?	
Are grinders, saws and similar equipment provided with appropriate safety guards?	Yes
   	
Are power tools used with proper shields, guards, or attachments, as recommended by the manufacturer?	Yes
Are portable circular saws equipped with guards above and below the base shoe?	Yes
Are circular saw guards checked to ensure that they are not wedged up, leaving the lower portion of the blade unguarded?	Yes
Are rotating or moving parts of equipment guarded to prevent physical contact?	No
Unprotected shafts.	
 	
Are all cord-connected, electrically operated tools and equipment effectively grounded or of the approved double insulated type?	Yes
Are effective guards in place over belts, pulleys, chains and sprockets on equipment such as concrete mixers, air compressors, etc.?	Yes
Are portable fans provided with full guards or screens having openings 1/2 inch or less?	N/A
Are ground-fault circuit interrupters provided on all temporary electrical 15 and 20 ampere circuits used during periods of construction?	Yes
Is there a training program to instruct employees on safe methods of machine operation?	No
Is there adequate supervision to ensure that employees are following safe machine operating procedures?	Yes

Is there a regular program of safety inspection of machinery and equipment?

No

No internal audits.

Is all machinery and equipment kept clean and properly maintained?

Yes

Is sufficient clearance provided around and between machines to allow for safe operations, set up and servicing, material handling and waste removal?

Yes

Is equipment and machinery securely placed and anchored to prevent tipping or other movement that could result in personal injury?

Yes

Is there a power shut-off switch within reach of the operator's position at each machine?

Yes

Can electric power to each machine be locked out for maintenance, repair, or security?

Yes



Photo 39



Photo 40



Photo 41



Photo 42

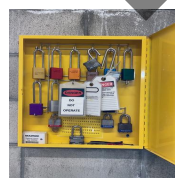


Photo 43

Are the noncurrent-carrying metal parts of electrically operated machines bonded and grounded?

Yes

Are foot-operated switches guarded or arranged to prevent accidental actuation by personnel or falling objects?

N/A

Are manually operated valves and switches controlling the operation of equipment and machines clearly identified and readily accessible?

Yes

Are all emergency stop buttons colored red?

Yes

Are all pulleys and belts within 7 feet of the floor or working level properly guarded?

Yes

Are all moving chains and gears properly guarded?

Yes

Are splash guards mounted on machines that use coolant to prevent the coolant from reaching employees?

N/A

Are methods provided to protect the operator and other employees in the machine area from hazards created at the point of operation, ingoing nip points, rotating parts, flying chips and sparks?

Yes

Are machine guards secure and arranged so they do not cause a hazard while in use?	Yes
If special hand tools are used for placing and removing material, do they protect the operator's hands?	N/A
Are revolving drums, barrels and containers guarded by an enclosure that is interlocked with the drive mechanism so that revolution cannot occur unless the guard enclosure is in place?	N/A
Do arbors and mandrels have firm and secure bearings, and are they free from play?	Yes
Are provisions made to prevent machines from automatically starting when power is restored after a power failure or shutdown?	No
Are machines constructed so as to be free from excessive vibration when the largest size tool is mounted and run at full speed?	Yes
If machinery is cleaned with compressed air, is air pressure controlled and PPE or other safeguards utilized to protect operators and other workers from eye and body injury?	N/A
Are fan blades protected with a guard having openings no larger than 1/2 inch (1.2700 centimeters) when operating within 7 feet (2.1336 meters) of the floor?	N/A
Is all machinery or equipment capable of movement required to be de-energized or disengaged and blocked or locked out during cleaning, servicing, adjusting, or setting up operations?	Yes
If the power disconnect for equipment does not also disconnect the electrical control circuit, are the appropriate electrical enclosures identified and is a means provided to ensure that the control circuit can also be disconnected and locked out?	Yes
Is the locking out of control circuits instead of locking out main power disconnects prohibited?	Yes
Are all equipment control valve handles provided with a means for locking out?	Yes



Photo 44

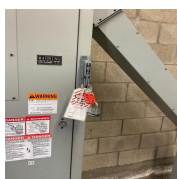


Photo 45



Photo 46



Photo 47